

## Curriculum Instruction Committee Minutes

Contra Costa College

Monday, November 8, 2021

### CALLED TO ORDER with Introduction of Guests at 2:15 p.m.

**CIC Chair:** Anthony Gordon

#### Division Representatives

- **SES:** Najia Azizi (Articulation Officer)
- **LA:** Jennifer Griest
- **AACE:** Brianne Ayala
- **NSAS:** Jennifer Ounjian, Leslie Alexander

#### Non-Voting Members

- **SLO Coordinator:** Brandy Gibson
- **Director of Admissions and Records:** Cole Moyer
- **Dean of Liberal Arts:** Jason Berner
- **Dean of Enrollment Services:** Rodolfo Santos
- **Vice President of Instruction:** Dr. Kimberly Rogers
- **Curriculum Specialist:** Karen Ruskowski
- **Meeting Minutes:** Lynette Kral

**Members not in attendance:** All voting members were in attendance. Cole Moyer and Dr. Kimberly Rogers were not available.

**Guests:** Angelina LaBarre, Carlos Chavarria, Dickson Lam

### CONSENT AGENDA ACTION ITEMS

**Agenda:** November 8, 2021

**ACTION:** Approved

**Motioned:** Najia

**Seconded:** Leslie

**All in Favor:** No abstentions

**Minutes:** October 25, 2021

**ACTION:** Approved

**Motioned:** Najia

**Seconded:** Leslie

**All in Favor:** No abstentions

#### ART-114 History of Architecture 2

**Correction:** Correct the word “or” between disciplines to “and” in the advisory statement.

Advisory: ART-113 and ENGL-001A or ENGL-001AX

### NON-CONSENT AGENDA ACTION ITEMS

**“Notes for Submission” field in eLumen** will be renamed to “Justification for Submission” and update the helper text to explain the required elements for this field. Administration wants the rationale box to explain the need or the justification for a new course or proposed revision justification for proposed new courses or revisions to be more consistent with the strategic planning goals for the department. Jason asked if the helper text could also list changes that have been made in the revision.

**ACTION:** This will be returned to the next agenda for vote

#### DRAMA-221B Technical Theatre in Production: Beginning II

**New Course:** Degree Applicable, 1 unit, 54 hours of lab by arrangement, Prerequisite: DRAMA221A, Grading option: Student choice, Disciplines: Drama/Theatre Arts, Stagecraft. Requesting CSU/UC transfer and C-ID: THTR 192.

**ACTION:** Approved with the addition of the C-ID descriptor MOE.

**Motioned:** Leslie

**Seconded:** Jennifer G  
**All in Favor:** No abstentions

**DRAMA-221C Technical Theatre in Production: Intermediate I**

**New Course:** Degree Applicable, 1 unit, 54 hours of lab by arrangement, Prerequisite: DRAMA221B, Grading option: Student choice, Disciplines: Drama/Theatre Arts, Stagecraft. Requesting CSU/UC transfer and C-ID: THTR 192.

**ACTION:** Approved with the addition of the C-ID descriptor MOE.

**Motioned:** Najia

**Seconded:** Jennifer O

**All in Favor:** No abstentions

**DRAMA-221D Technical Theatre in Production: Intermediate II**

**New Course:** Degree Applicable, 1 unit, 54 hours of lab by arrangement, Prerequisite: DRAMA221C, Grading option: Student choice, Disciplines: Drama/Theatre Arts, Stagecraft. Requesting CSU/UC transfer and C-ID: THTR 192.

**ACTION:** Approved with the addition of the C-ID descriptor MOE.

**Motioned:** Brianne

**Seconded:** Jennifer G

**All in Favor:** No abstentions

**CHEM-226 Organic Chemistry I**

**Substantial:** Content Review. Correct SAM Code to Non-Occupational. Update course description, out of class assignment hours, homework examples, textbooks, methods of instruction and evaluation, objectives, outcomes, lecture and lab content. Remove Advisory ENGL-142B.

**ACTION:** Approved

**NOTE:** A second CSLO for matching out-of-discipline department PLO was suggested by Brandy.

**Motioned:** Najia

**Seconded:** Brianne

**All in Favor:** No abstentions

**ENGL-001A Composition and Reading**

**Non-Substantial:** Content Review. Remove prerequisite ENGL-142B. Update methods of evaluation, textbooks, and lecture content.

**ACTION:** Approved (needs Content Review form), changes were made to MOE.

**Motioned:** Brianne

**Seconded:** Jennifer G

**All in Favor:** No abstentions

**ENGL-001AX Intensive Composition and Reading**

**Non-Substantial:** Content Review. Remove prerequisite ENGL-142B. Update course description, objectives, methods of evaluation, textbooks, and lecture content.

**ACTION:** Approved (needs Content Review form), changes were made to MOE, added MLA Handbook.

**Motioned:** Najia

**Seconded:** Leslie

**All in Favor:** No abstentions

**DRAMA-106 Technical Theatre/Stagecraft**

**Non-Substantial:** Content Review. Update course description. Change hours to 54 lecture hours (from 162 lab by arrangement) and add outside of class assignment hours/examples.

Move course content from lab to lecture. Update methods of evaluation and textbooks.

**ACTION:** Approved effective FA22, assigned hours to Assignments, added more MOE to match C-ID, lecture and lab content added to match C-ID.

**Motioned:** Leslie

**Seconded:** Jennifer O

**All in Favor:** No abstentions

**ESL-175 Editing and Grammar for Writers**

**Substantial:** Content Review. Change lecture hours and units to fixed 2 units (from 2-3 units). Update methods of evaluation, textbooks, SLOs, and lecture content.

**ACTION:** Tabled for lack of time.

**Motioned:** Brianne

**Seconded:** Leslie

**All in Favor:** No abstentions

#### **DISCUSSION ITEMS**

**Emergency proposal guidelines, continued** (*Tabled on 10/25/21 due to lack of time.*)

**ACTION:** Tabled for lack of time.

**Motioned:** Brianne

**Seconded:** Leslie

**All in Favor:** No abstentions

#### **PRESENTATIONS FROM THE PUBLIC**

There were no presentations from the public.

#### **ADJOURNMENT**

The meeting was adjourned at 4:00 p.m. The next meeting will be November 22, 2021.